All members of the Wereham Parish Council are hereby summoned to attend the Ordinary Meeting of Wereham Parish Council on Monday 3 August 2026 At 6.45 pm to be held in the Wereham Village Hall, Community Room, Church Road, Wereham, PE33 9AP

Members of the Public and Press Welcome to Attend.
Agenda Published: 29 July 2026.
Circulated to Borough Councillor and County Councillor. Helen Richardson, Parish Clerk and RFO

Public Participation (First 15 minutes)
This slot is for public comments and questions on parish issues before the meeting starts. After this period, public participation is only allowed with the Chair's permission. Note: All attendees must observe the Parish Council's approved Standing Orders, including sections on 'Disorderly Conduct at Meetings' and 'Meetings Generally'. More info overpage.

Ordinary Meeting Agenda
(Note: The meeting will start between 6:30 and 6.45 pm if no public is present)

1. Openness and Transparency Notice & Apologies for Absence
   To consider and accept apologies for absence.

2. Declarations of Interest
   To note declarations of interest on agenda items and dispensation requests

3. To confirm as a correct record the Minutes of the Annual Meeting of the Parish Council on 12 May 2026 and Extraordinary Meeting 27 June 2026 and To Note the Matters Arising Report. To receive updates from the County Councillor and Borough Councillor.

4. Tree Maintenance
   To approve quotes for tree maintenance as per tree hazard management survey.

5. Dog Waste Bin
   To approve second dog waste bin on top of Back Lane.

6. Street Light Replacement
   To consider approval of quote for road closures UK Power Networks have requested.

7. Village Sign
   To approve costs to refurb paint on Village Sign and Post.

8. Village Items Ideas
   To consider approval, installation costs and location of a swift bird pole and/or picnic bench (biodiversity area).

9. Cemetery Path
   To approve any action and costs in relation to the Cemetery Path, The Row.

10. Bio-Diversity Garden
    To consider approval of a Budget for the Bio-Diversity Garden 2026/27

11. Annual Parish Meeting
    To approve that until further notice this meeting will not be annually called.

12. Borough Council Local Plan Consultation and Parish Infrastructure Investment Plan
    To consider the consultation in September to the local plan and cost research to create a PIIP.

13. Anti Bullying and Harassment Policy
    To approve review of existing Policy – no changes proposed.

14. Bi-Monthly Health and Safety Inspection
    To note and approve any actions identified in the inspection.

Helen Richardson, Wereham Parish Clerk and Financial Responsible Person
Tel: 0779 500 6811, werehamPC@gmail.com

15. Payments to Date
    To approve payments to date

16. Councillors' Concerns and Agenda Items for Next Meeting
    To receive concerns and agenda items for the next meeting and forward work programme.

17. Date of Next Meeting – Consider Changing the frequency of Wereham Parish Council meetings and change of next Ordinary Meeting scheduled on Monday, 14 September at 6.30 pm in the Community Room, Wereham Village Hall.

18. EXCLUSION OF PRESS AND PUBLIC The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted as follows: To Consider/Approve Action in Relation to Clerk Terms of Conditions of Employment

* Standing Orders (Extract) Available on Website > Policies
Disorderly conduct at meetings

a No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chairman of the meeting shall request such person(s) to moderate or improve their conduct.

b If person(s) disregard the request of the chairman of the meeting to moderate or improve their conduct, any councillor or the chairman of the meeting may move that the person be no longer heard or be excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.

c If a resolution made under standing order 2(b) is ignored, the chairman of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

3. Meetings Generally

a Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

b The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chairman of the meeting.

c Subject to standing order 3(f), a member of the public shall not speak for more than (3) minutes.

d In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

e A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort)]. The chairman of the meeting may at any time permit a person to be seated when speaking.

f A person who speaks at a meeting shall direct his comments to the chairman of the meeting.

g Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.